



PHOTOGRAPHY + FILMING GUIDELINES

The Wadsworth Atheneum Museum of Art permits hand-held, non-flash photography for personal use in the permanent collection galleries. No flash photography, video recording, auxiliary lighting or tripods, or commercial photography/videography are permitted anywhere in the galleries without prior explicit and written approval.

Museum facilities are not available for private, special occasion sessions (engagement, wedding, portrait, etc.).

Commercial photography/videography must be arranged in advance with the museum's communications office and does involve a fee.

Members of the press should contact the museum's communications office to request high-resolution images of artwork for editorial coverage of the museum. In-gallery filming and photography for editorial use must be arranged in advance.

The following guidelines apply to all photographers and film crews:

1. Film crews must load in through the museum's Avery entrance on Atheneum Square North and sign in with security. All equipment and bags are subject to inspection upon entering and exiting the building.
2. All crew members will be given a press pass, to be worn at all times while on museum premises, and will not be permitted past security without a staff escort. Film crews must remain with their escort at all times.
3. Crews must bring their own carts or dollies for transporting equipment.
4. No artwork or gallery furnishings may be moved for a shoot; gallery lights cannot be adjusted for a shoot. **Under no circumstances may artwork be touched at any time.**
5. All camera, lighting and sound equipment must be carried in an upright position, weighted to avoid tipping, and be placed no closer than ten (10) feet to any work of art. Total auxiliary lighting may not exceed 1200 watts.
6. Equipment may not be left unattended in the galleries at any time.
7. Absolutely no food or drink is permitted in the galleries. Food and drink may be consumed in the museum's café or outdoor courtyard, weather permitting, or in designated areas during special events.
8. It is requested that all film crews respectfully adhere to the agreed-upon schedule, and should load out promptly once shooting has wrapped.

CONTACTS

Wadsworth Atheneum Communications Office: media@wadsworthatheneum.org

The Amistad Center: (860) 838-4089 or frank.mitchell@wadsworthatheneum.org

I have read the above guidelines and will adhere to the rules within while on museum premises.

SIGNED

DATE
